

**GUILFORD SELECTBOARD - MEETING**  
**Wednesday, 13 October 2021, 6:30 pm, 236 School Road, Guilford, VT**

**DRAFT MINUTES**

**SELECTBOARD MEMBERS PRESENT:** Richard Wizansky, Verandah Porche, Zon Eastes, Rusty Marine

**OFFICIALS/ STAFF PRESENT:** Peder Rude (Town Administrator), Dan Zumbruski

- I. Call to Order
- II. Recognition of Public: Galen Robinson (BCTV), Linda Lembke, Bill Jewell, Jeannette, Sheila Morse, Kelly Frost, Rick Zamore, Dana Berry, Carolyn Fish, Maggie Foley, Lesley Malouin, Richard Cianflone, Anne Rider, Carol
- III. Rules of Procedure
- IV. Changes to Agenda Order
- V. Approval of Minutes (5 minutes)
  - a. Regular Meeting - 27 September 2021
    - i. **ACTION** Verandah moved to approve the minutes as written. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VI. Highway
  - a. Sand Bids
    - i. Dan got sand bids from two different pits. Sand is running low across the region and the country. He recommended splitting the bid between the two companies because they are running out. There was a brief discussion. Dan noted that the state has not yet released the salt bids. Prices will be increasing, but he didn't know by how much.
    - ii. The road crew had been working on Briggs Road. They had been cutting ash trees, setting culverts, and doing ditch work. They were also blowing leaves and will continue doing so until the snow flies. There was a brief discussion.
    - iii. **ACTION** Zon moved to approve the sand bids as presented. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. New Business
  - a. Conservation Commission
    - i. Linda Lembke shared that at the beginning of the pandemic, the commission transitioned to Zoom meetings with good participation. They have also had a couple of outdoor meetings. Linda shared a brief update on some of the work they are currently doing. She also shared about other organizations and individuals in town with whom they are brainstorming and/or undertaking various projects. The Conservation Commissioners recently learned about a new invasive species, wild chervil. Linda also gave a brief overview of projects they have completed or are close to completing. Bill Jewell noted that they got help from the road crew for the

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tree planting. Unfortunately, one of the trees they planted died and they are planning a replacement. Bill also discussed their help on the land use section of the Town Plan, especially their concerns around the lack of town sewer and water.

- b. Regional Emergency Management Committee Appointment
  - i. **ACTION** Verandah moved to appoint Jared Bristol to the EMCA. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- c. Audit Adjustments & Draft Audit Approval
  - i. **ACTION** Richard moved to approve the Draft Audit and adjustments. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- d. Policy exception for a reimbursement without receipt
  - i. **ACTION** Rusty moved to make an exception to the policy and approve the reimbursement under consideration. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- e. Lucy Prince event
  - i. Insurance rider
    - 1. The state requires a certificate of insurance that covers everyone at the event as the Town policy only covers town employees and officials. The other organizing groups are not officially recognized organizations and could not purchase the necessary rider. One organization offered to repay the town if the Selectboard were willing to purchase the insurance rider for the event.
    - 2. **ACTION** Verandah moved to approve the rider. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
  - ii. Another Selectboard member
    - 1. Richard shared that he and Peder would be attending an ARPA workshop by VLCT that conflicted with the Prince event and asked if another Selectboard member could attend. Rusty volunteered to join Verandah at the event.

## VIII. Discussion/Updates

- a. ARPA Info Meeting Review
  - i. Richard shared that the number of attendees at the meeting was a bit disappointing. Lots of information was shared and is on the town website. He also shared that Sheila Morse and he have been discussing another event for Guilford organizations to discuss ARPA with the Finance Advisory Committee.
  - ii. **ACTION** Richard moved to charge the FAC with holding a public meeting on how to benefit Guilford in the big picture with ARPA funding. Verandah seconded. There was a brief discussion. All were in favor. None were opposed. No one abstained. Motion carried.

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- iii. Applications Open
  - 1. Richard shared that applications are now open on the town website. Paper copies may be had at the town office for those who don't have internet.

b. Meeting House Update

- i. Peder shared that the architects came early to do a walkthrough of the Meeting House prior to a meeting at the Library to collect some data. They will provide a written response to the Selectboard on the building as a whole and on the building for consideration of conversion to a library. There was a brief discussion.
- ii. Peder to share the architect's report about the Meeting House with the FAC.

IX. Finance

a. Warrants

(5 minutes)

Payroll – WE 10/03/21	\$5786.57
Payroll - WE 10/10/21	\$5558.77
Expense Warrant #2207	\$38,547.79
<b>TOTAL</b>	<b>\$49,893.13</b>

**ACTION** Verandah moved to pay finance warrants as read. Zon seconded. All were in favor. None were opposed. None abstained. Motion carried.

X. Other Business

a. Executive Session per 1 V.S.A. § 313 (a) (3)

- i. **ACTION** Richard moved to enter into executive session per 1 V.S.A. § 313 (a) (3) and invite Peder. Verandah seconded.
- ii. The Selectboard exited Executive Session and took no action.

XI. Communications - None

XII. Action Summary from Previous Meeting

- a. Tabled Energy Committee update
- b. Approved RFP to retain a town attorney
- c. Approved Grants in Aid Letter of Intent
- d. Approved exception to purchasing policy
- e. Awarded garage siding bid to Griffin Construction
- a. Richard, Zon, & Peder to plan agenda for ARPA info meeting

XIII. Actions Taken

- a. Approved sand bids
- b. Appointed Jared to EMCA
- c. Approved draft audit and adjustments
- d. Made exception to purchasing policy and authorized reimbursement w/out receipt

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- e. Approved purchasing insurance rider for Prince event
- f. Rusty to join Verandah at Prince event

XIV. Actions to be Taken

- a. Peder to share architect's report about Meeting House with FAC, when received

XV. Adjournment

**ACTION** Zon moved to adjourn. Verandah seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 10.25.21 at 6:30 pm

Richard Wizansky \_\_\_\_\_

Verandah Porche \_\_\_\_\_

Rusty Marine \_\_\_\_\_

Michael Becker \_\_\_\_\_

Zon Eastes \_\_\_\_\_