

GUILFORD SELECTBOARD - MEETING
Monday, 27 September 2021, 6:30 pm, 236 School Road, Guilford, VT

DRAFT MINUTES

SELECTBOARD MEMBERS PRESENT: Richard Wizansky, Verandah Porche, Michael Becker, Zon Eastes, Rusty Marine

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator)

- I. Call to Order
- II. Recognition of Public: Austin Rice (BCTV), Cathi Wilkin, Jim Henry, Kelly Frost, Lesley Malouin, Diane Frost, Leah, Judith Serkin, Sheila Morse, Erin Tkaczyk, Evelyn McLean, Laura Lawson Tucker, Jethro Eaton, Jeannette Tokarz, Sandra Cortes, Michelle Frehsee,
- III. Rules of Procedure
- IV. Changes to Agenda Order
- V. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 13 September 2021
 - i. **ACTION** Verandah moved to approve the minutes as written. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VI. Highway
 - a. Peder spoke with Dan at the end of last week. Not much has changed since the last meeting. The Road Crew have continued to replace culverts, do some roadside mowing, and lots of stone-lined ditching. They did a few equipment repairs and have also begun to blow leaves.
- VII. New Business
 - a. Planning Commission
 - i. Michelle Frehsee shared that the last meeting on updating the Town Plan went very well. The Planning Commission has a special meeting next week, a deadline for them to get the document shared with local communities and the Selectboard for review. Michelle gave an overview of the work that has been done. She also shared that many of the Planning Commission members will be stepping down, including herself. Thayer will also be stepping down. In total, Michelle believes that five people will be stepping down. Richard asked that anyone interested in becoming a Planning Commissioner should contact the town. There was a discussion with the Selectboard about the diversity of the makeup of the Planning Commission in the future. Zon thanked Michelle for all of her hard work over her many years of involvement on the Planning Commission.

Verandah inquired about the status of the Guilford Handbook. Michelle shared that due to many factors it had been sidelined and she felt it important that it be picked back up again. There was a brief discussion. Jethro Eaton shared his gratitude for all of Michelle's work and noted that he will continue on the Commission.

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Richard concluded with expressing his gratitude to Michelle and the other Commissioners for their hard work.

b. Energy Committee - **TABLED**

- i. **ACTION** Verandah moved to table the Energy Committee report. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.

c. Discussion of Historical Society Offer to Town

- i. Richard introduced the topic. He noted this is a discussion only and that no decision will be made this evening. He hoped that it would be discussed publicly at a meeting in the future, with the Selectboard making a decision thereafter. Richard shared that the Historical Society had offered to donate the old Meeting House in Guilford Center to the town for the purpose of converting it to a library. Richard shared a little more background information.

Jim Henry shared that the Historical Society has recently been doing some repairs on the Meeting House. During this process, the idea arose that is before the town. He shared that the Historical Society does not have the funding to continue maintaining the building. It was stated that the Historical Society would donate the building to the Town if it would accept the donation. There was a discussion about some of the existing work that is needed. Cathi shared her experiences there and that she feels it should not become a new library and should remain as a public venue. There was an extended discussion with those present. Many people shared their experiences and opinions about the structure.

There was an extended discussion with follow up to happen at a future meeting.

d. Town Attorney

- i. **ACTION** Zon moved to send out an RFP to seek an attorney on retainer for the Town. Verandah seconded. There was a brief discussion. All were in favor. None were opposed. No one abstained. Motion carried.

e. Grants-in-Aid Equipment Grant Letter of Intent

- i. **ACTION** Michael moved to submit the Letter of Intent. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

VIII. Old Business

a. Garage Siding Bids

- i. **ACTION** Verandah moved to make an exception to the Purchasing Policy and use a sole source vendor. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- ii. **ACTION** Michael moved to accept the bid from Griffin Construction. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

IX. Finance

a. Warrants

(5 minutes)

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|-----------------------|-------------|
| Payroll – WE 09/19/21 | \$5902.34 |
| Payroll - WE 09/26/21 | \$6031.94 |
| Expense Warrant #2206 | \$27,008.62 |
| Expense Warrant #FW06 | \$172.50 |
| TOTAL | \$39,115.40 |

ACTION Verandah moved to pay finance warrants as read. Zon seconded. All were in favor. None were opposed. None abstained. Motion carried.

- X. Other Business
 - a. ARPA Public Information Meeting
 - i. Richard shared that this meeting has been warned. He suggested that he, Zon, and Peder work on framing the plan and agenda for the meeting. There was a brief discussion.
 - b. First October Selectboard Meeting
 - i. Peder reminded the Selectboard that because of the public holiday observing Indigenous People's day, the next Selectboard meeting will be on Wednesday, 13 October 2021.
- XI. Communications
 - a. None
- XII. Action Summary from Previous Meeting
 - a. Approved Lister Errors & Omissions
 - b. Verandah to emcee and represent Town at the Prince plaque unveiling
 - c. Zon volunteered to attend BCTV annual meeting
 - d. Approved ARPA web page and application for public
 - e. Agreed on ARPA public information meeting for 6 October
 - f. Rescinded decision to make application public until additional info is prepared
 - g. Moved to include Charter for Compassion on Town Meeting Warning
 - h. Approved Health Order Notice of Intent
 - i. Approved Ruck Up Coin Drop
 - j. Zon & Richard to create grant application scoring rubric
 - k. Richard & Peder to create simplified ARPA schedule for website
- XIII. Actions Taken
 - a. Tabled Energy Committee update
 - b. Approve RFP for an attorney
 - c. Approved Grants in Aid Letter of Intent
 - d. Approved exception to purchasing policy
 - e. Awarded garage siding bid to Griffin Construction

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XIV. Actions to be Taken

- a. Richard, Zon, & Peder to plan agenda for ARPA info meeting

XV. Adjournment

ACTION Zon moved to adjourn. Michael seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 10.13.21 at 6:30 pm

Richard Wizansky _____

Verandah Porche _____

Rusty Marine _____

Michael Becker _____

Zon Eastes _____