

GUILFORD SELECTBOARD - MEETING
Monday, 13 September 2021, 6:30 pm, 236 School Road, Guilford, VT

DRAFT MINUTES

SELECTBOARD MEMBERS PRESENT: Richard Wizansky, Verandah Porche, Michael Becker, Zon Eastes, Rusty Marine

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator), Jen Stromsten (BDCC)

- I. Call to Order
- II. Recognition of Public: Austin Rice (BCTV)
- III. Rules of Procedure
- IV. Changes to Agenda Order
- V. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 23 August 2021
 - i. **ACTION** Verandah moved to approve the minutes as written. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VI. Highway
 - a. Peder spoke with Dan earlier in the morning. The road crew has been doing their usual late summer work. This has mainly been replacing culverts, stone lined ditching, grading, and roadside mowing. They have done a few minor repairs, but overall repairs have been fairly minimal of recent.
- VII. New Business
 - a. BDCC Annual Update
 - i. Jen Stromsten introduced herself and the work that SeVEDS does in the Windham region. Last year they had an all time high number of communities that financially supported their work. She briefly outlined their annual goals and several programs, including some expanded programs they have introduced since COVID has impacted our communities. Jen shared highlights for a number of upcoming projects and the BDCC annual report.
 - b. Lister Errors & Omissions
 - i. **ACTION** Michael moved to confirm the correction. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - c. Lucy & Abijah Prince Plaque Unveiling
 - i. **ACTION** Verandah volunteered to act as the emcee and represent the Selectboard.
 - d. BCTV Annual Meeting
 - i. **ACTION** Zon volunteered to participate on behalf of the Selectboard. Verandah to be a backup.
- VIII. Discussion/Updates
 - a. ARPA Funding Distribution & Scheduling

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- i. Richard noted that it is solely the Selectboard’s responsibility to allocate the use of the funds. He shared a few ideas that he has been thinking about, from a large municipal project to spreading it out to organizations and/or businesses within the community. Richard reiterated that these funds can only be used to counter the direct impacts of COVID-19. He also shared his opinions that it should be distributed based on demonstrated need of community organizations and businesses. Other Selectboard members informally shared Richard’s opinion. There were several questions raised and an extended discussion ensued.

Zon expressed that he felt it important the town does not spend all of the funds immediately to ensure there is sufficient time to learn about the need across town and for projects the Selectboard is currently unaware of. There was an extended discussion on whether to use any funds to assist DVFiber. Due to the additional funding coming for broadband infrastructure, the Selectboard felt it prudent to wait.

There was a brief discussion on making a few minor edits to the ARPA information on the town website. There was also a brief discussion with minor changes to the proposed agenda.

- ii. **ACTION** Zon moved to approve the website and application for public use. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- iii. **ACTION** The Selectboard agreed to have a public information meeting on 6 October 6:30.
- iv. **ACTION** Zon & Richard to create a scoring rubric
- v. **ACTION** Richard & Peder to create a simplified schedule
- vi. **ACTION** Zon moved to rescind the decision to make the application public with the FAQ. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

b. Charter for Compassion

- i. Verandah shared that she had contacted Lise Sparrow and they will be writing an article for the Gazette about the Charter for Compassion to inform the town. Richard shared that he read and agrees with the Charter, but felt it should be a town decision and not a Selectboard decision. Verandah disagreed. There was a brief discussion.
- ii. **ACTION** Richard moved to include the Charter for Compassion on the warning for Town Meeting Day. Michael seconded. Richard, Michael, Zon, and Rusty were in favor. Verandah was opposed. No one abstained. Motion carried.

c. Capital Budget vs. Actual

- i. Peder did a brief review the Capital Budget versus actual expenditures to date.

IX. Finance

a. Warrants

(5 minutes)

Payroll – WE 08/29/21	\$6162.69
Payroll – WE 09/05/21	\$5977.78

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Payroll - WE 09/12/21	\$5918.48
Expense Warrant #2206	\$39,130.47
TOTAL	\$57,189.42

ACTION Verandah moved to pay finance warrants as read. Zon seconded. All were in favor. None were opposed. None abstained. Motion carried.

- X. Other Business
 - a. Health Order
 - i. **ACTION** Verandah moved to approve the notice of intent. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - b. Ruck Up
 - i. **ACTION** Richard moved to approve the Ruck Up boot drop and a letter sent to their insurance company. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- XI. Communications
 - a. None
- XII. Action Summary from Previous Meeting
 - a. Moved to require masks in town buildings
 - b. Set a schedule for annual commission reports
 - c. Charter for Compassion to be added to next meeting agenda
 - d. Request Planning Commission to give a report at the next meeting
- XIII. Actions Taken
 - a. Approved Lister Errors & Omissions
 - b. Verandah to emcee and represent Town at the Prince plaque unveiling
 - c. Zon volunteered to attend BCTV annual meeting
 - d. Approved ARPA web page and application for public
 - e. Agreed on ARPA public information meeting for 6 October
 - f. Rescinded decision to make application public until additional info is prepared
 - g. Moved to include Charter for Compassion on Town Meeting Warning
 - h. Approved Health Order Notice of Intent
 - i. Approved Ruck Up Coin Drop
- XIV. Actions to be Taken
 - a. Zon & Richard to create grant application scoring rubric
 - b. Richard & Peder to create simplified ARPA schedule for website
- XV. Adjournment
 - ACTION** Zon moved to adjourn. Verandah seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 09.27.21 at 6:30 pm

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Verandah Porche _____

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