

**Town of Guilford
Planning Commission Meeting Notes—draft**

**6:00 pm – 7:30 pm Monday, July 19, 2021
Guilford Town Office**

Call to order: 6:08pm

PC Members Present: Jackie, Harry, Lynn, Jethro, Thayer, Chuck, Michelle

Recognition of Public: no public

Business

- Community Values Mapping Process – no updates at this time
- Recreation Club – Language supporting the Recreation Club included in the Town Plan.
- Town Plan discussion and next steps:
 - New map available – Michelle noted that Windham Regional Commission updated the community facilities map (this is now inserted into the Town Plan draft). In terms of the land use map, the state has not yet provided updated information. The other maps in the Town Plan were updated 2014.
 - Our Town Plan expires September 15, 2021. Our goal is to get the new plan amended as quickly as possible. Windham Regional Commission noted that there are other towns nearby that have been without a plan for months, and some, years. This should not be an issue for us (due to no zoning) unless there is an Act 250 issue.
 - Goal is to send our plan out to surrounding towns by September meeting to have a Public Forum mid-October.
 - The Conservation Commission (CC) will meet the week of August 1st, if WRC can take the information from the CC, then we can get that into the plan sooner rather than later. The CC has put together a subcommittee to help with the Land Use section of the Town Plan and will suggest updates (which the PC will need to review and choose whether to accept into the updated Town Plan. If the CC could get us their update by August 9th, then the PC could review at our August 16th meeting.
 - Land Use: Jethro noted that forming a discussion committee on land use desires, decisions and trends would allow many in the community to have the chance to discuss what is happening in Town. The importance and challenge will be in the opportunity for many different opinions to participate in the discussion. Others highlighted methods for bringing in as many people and viewpoints as possible and give respect to each. Michelle noted a possibility is including a suggestion that a Land Use Subcommittee be formed to continue the discussion on land use planning and change – and that public meetings and this subcommittee be formed by anyone that is

interested and that every resident would receive a mailing so that all residents are invited to participate. Chuck highlighted that if we have so much discussion at the Public Forum on land use planning, then it makes it clear that further discussion is needed. However, we need to move this forward through finalizing the Town Plan. All agreed any Subcommittee should be formed once the Town Plan is reviewed and finalized so as not to cause any delays.

- Make a list of what remains before the plan can be presented at public forum and continue discussing dates and venue.
 - The PC suggested that we send a card to every resident about the Public Forum to bring in as many viewpoints as possible – also mention the importance of attending to discuss land use planning and further discussions.
 - Michelle suggested we print the Town Plan and send to every resident prior to the Public Forum.
 - Next steps: Thayer will add Jethro's edits to specific sections into the master copy of the Town Plan, highlight all changes. Michelle will get the document printed and then placed in the Town Office for each PC member as well as Zon Eastes, Linda Lembke and Linda Hecker. Every PC member will receive the document by August 9th.
 - The next PC meeting is August 16th – at that time we will discuss the highlighted text with the goal to finish the draft.

Communications: none

Close of Meeting: 7:34pm