

GUILFORD SELECTBOARD - MEETING
Monday, 28 June 2021, 6:30 pm, 236 School Road, Guilford, VT

MINUTES

SELECTBOARD MEMBERS PRESENT: Richard Wizansky, Verandah Porche, Michael Becker, Zon Eastes, Rusty Marine

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator)

- I. Call to Order
- II. Recognition of Public: Galen Robinson (BCTV), Don McLean (resident), Jaime Durham (resident)
- III. Rules of Procedure
- IV. Additions
- V. Changes to Agenda Order
- VI. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 14 June 2021
 - i. **ACTION** Verandah moved to approve the minutes as written. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. Highway
 - a. General Update
 - i. Peder spoke with Dan at the end of the previous week and shared that the road crew had been doing lots of equipment repairs, working on culverts, and cleaning ditches. They were also beginning roadside mowing, doing more grading, and would be starting on some stone-lined ditching the following week.
- VIII. New Business
 - a. ARPA Funding
 - i. Terms & Conditions & Title VI Agreement
 1. **ACTION** Zon moved that the Town of Guilford accept its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - ii. Select Authorized Representative
 1. Richard shared that from a couple of recent conversations he recently had, he felt it was important the Authorized Representative be someone from the Selectboard, rather than someone appointed by the Selectboard. He volunteered to take on the role. There was a brief discussion.
 2. **ACTION** Verandah moved to appoint Richard Wizansky to serve as the Town's "Authorized Representative" as required by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights

GUILFORD SELECTBOARD - MEETING
Monday, 28 June 2021, 6:30 pm, 236 School Road, Guilford, VT

Requirements by 6th July 2021. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.

iii. Select Contact Person

1. **ACTION** Richard moved to appoint Peder Rude to serve as the Town's "Contact Person" for the CLRFR award from the US Treasury. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

b. Guilford Center Scoping RFP

- i. Peder shared the details of the scoping proposals and reviews with the Selectboard. There was a brief discussion. Based on the scoring, DuBois & King received the highest score.
- ii. **ACTION** Michael moved to select Dubois & King for the Scoping Project. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.

IX. Discussion/Updates

a. Hybrid Meetings

- i. Richard wanted to discuss how the Selectboard should meet given that COVID restrictions have been lifted by the state. He shared that he felt hybrid meetings would best meet the needs of Selectboard members. There was a discussion by the Selectboard. The Selectboard informally agreed that moving forward they will hold hybrid meetings, whereby those who are able to attend in person at the town office will do so and those who cannot will attend via video conferencing. This will take effect at the next meeting on 07.12.2021.

b. Annual Pay Increases

- i. Peder reminded the Selectboard that annual employee pay increases were approved at Town Meeting Day earlier this year. The Selectboard needed to authorize the Treasurer to implement them.
- ii. **ACTION** Michael moved to implement employee pay raises effective 1st July 2021. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.

c. VT State of Emergency

- i. Peder shared with the Selectboard that as of midnight, 16th June 2021 (two days after the last board meeting), Governor Scott's Coronavirus State of Emergency was allowed to expire. A majority of the exceptions made by the Governor and/or the State Legislature relating to the State of Emergency have also expired. Jaime shared that while the Governor's State of Emergency was allowed to expire, the federal one was still in place. As such, those who are receiving assistance as a result of the federal declaration, will continue to receive them.

d. Garage Siding

- i. Michael shared that after doing some extensive research and several meetings with relevant parties, he recommended LP Smart Siding as the best option for the Town Garage. There was a brief discussion.

GUILFORD SELECTBOARD - MEETING
Monday, 28 June 2021, 6:30 pm, 236 School Road, Guilford, VT

- ii. **ACTION** Michael moved to use prefinished LP Smart Siding for the garage siding project. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.

e. Architectural Contract

- i. Peder briefly explained the details of the short-form contract from Goldstone Architects. There was a brief discussion.
- ii. **ACTION** Zon moved to accept the contract from Goldstone Architects. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

X. Finance

a. Warrants

(5 minutes)

Payroll – WE 06/20/21	\$6324.47
Payroll - WE 06/27/21	\$9031.15
Expense Warrant #2023	\$22,990.73
Expense Warrant #FW23	\$104.50
TOTAL	\$38,450.85

ACTION Verandah moved to pay finance warrants as read. Zon seconded. All were in favor. None were opposed. None abstained. Motion carried.

XI. Communications

a. Dog complaint

- i. **ACTION** Richard and Verandah will investigate the dog complaint

XII. Action Summary from Previous Meeting

- a. Approved Goldstone Architects
- b. Approved tax exemption
- c. Approved letter of intent for Grants-in-Aid
- d. Approved contract extension for Isaac
- e. Reopened town buildings
- f. Peder & Richard to write memo to employees
- g. Peder & Richard to write response to letter of concern
- h. Peder to follow up with Dan on Sweet Pond signage

XIII. Actions Taken

- a. Accepted ARPA funding
- b. Selected Authorized Representative
- c. Selected Contact Person
- d. Selected DuBois & King for Scoping Project
- e. Implemented annual employee raises
- f. Selected LP Smart Siding for garage project
- g. Accepted Goldstone contract

GUILFORD SELECTBOARD - MEETING
Monday, 28 June 2021, 6:30 pm, 236 School Road, Guilford, VT

- XIV. Actions to be Taken
 - a. Richard & Verandah to investigate dog complaint

- XV. Adjournment
 - ACTION** Zon moved to adjourn. Rusty seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 07.12.20 at 6:30 pm

Richard Wizansky _____

Verandah Porche _____

Rusty Marine _____

Michael Becker _____

Zon Eastes _____