

GUILFORD SELECTBOARD - MEETING
Monday, 10 August 2020, 6:30 pm, 236 School Road, Guilford, VT

DRAFT MINUTES

SELECTBOARD MEMBERS PRESENT: Richard Wizansky, Michael Becker, Zon Eastes, Rusty Marine

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator)

- I. Call to Order
- II. Recognition of Public: Lesley Malouin (resident)
- III. Rules of Procedure
- IV. Additions
- V. Changes to Agenda Order
 - a. Set Tax Rate - **TABLED**
- VI. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 27 July 2020
 - i. **ACTION** Zon moved to approve the minutes as corrected. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. Highway
 - a. Peder spoke with Dan earlier in the morning. The road crew has been continuing similar work to the past few weeks. They have been replacing culverts, cleaning up brush, mowing, and some grading.
 - a. Bridge 10 Status Update
 - i. The town received a notice from the State Bridge Engineer that bridge 10 on Stage Road needed some attention for safety measures. Dan made plans to repair the issues and needs to order the materials. He was also concerned that the bridge is listed as historical which dictates the type of repairs that can be done. We are waiting to hear back and work will begin once more information is received.
- VIII. New Business
 - a. Listing Items for Selectboard Agenda
 - i. Peder shared that in recent months the Selectboard has had quite a few items added to the agenda at the beginning of the meeting. Whilst some of these items are unavoidable, many could have been scheduled for a subsequent meeting. The Selectboard had previously set a deadline of 3:00 pm on the Wednesday before the meeting for agenda items and invoices. This enables residents and interested parties ample time to review the agenda and participate in the meeting.
 - b. Set Tax Rate - **TABLED**
 - c. Bike/Pedestrian Grant
 - i. After the results of the Road Safety Audit in Algiers Village, nearly two years ago, Chris Campany recommended considering applying for a Bike/Pedestrian planning grant. These grants are used to investigate what can be done to improve the

GUILFORD SELECTBOARD - MEETING
Monday, 10 August 2020, 6:30 pm, 236 School Road, Guilford, VT

safety and accessibility for pedestrians and cyclists. Due to COVID-19, these grants were delayed earlier this year. We have been notified they are now accepting applications.

- d. Update on Federal Funding for Municipalities
 - i. **TABLED**

IX. Old Business

- a. Revise Overtime Policy?
 - i. Richard reminded other Selectboard members of the previous decision they made regarding overtime for employees.
 - ii. **ACTION** Richard moved to authorize the Chair of the Selectboard to approve staff overtime on a case by case basis and report to the Selectboard. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- b. Vacation Policy Changes
 - i. Richard and Rusty drafted some changes to the wording of the vacation policy in the personnel policy. Richard read said changes.
 - ii. **ACTION** Richard moved to approve the changes as read and for them to take effect in three months. Rusty seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iii. **ACTION** Peder to work with Richard to draft a memo explaining the changes to employees.

X. Discussion/Updates

- a. COVID-19
 - i. There are not many updates this week. Sadly, Vermont has now had two more deaths from C-19, the first in 43 days. There is continued testing available to anyone who wants to be tested. The SEOC is still on monitoring status only. VDH does recommend caution and testing if you have travelled out of VT. Residents are also reminded that mask wearing is now required in public as of 1st August.

XI. Finance

- a. Warrants (5 minutes)

Payroll – WE 08/02/20	\$8714.64
Payroll - WE 08/09/20	\$6843.25
Expense Warrant #2003	\$16,787.56
TOTAL	\$32,345.45

ACTION Zon moved to pay finance warrants as read. Michael seconded. All were in favor. None were opposed. None abstained. Motion carried.

XII. Communications - None

XIII. Action Summary from Previous Meeting

GUILFORD SELECTBOARD - MEETING
Monday, 10 August 2020, 6:30 pm, 236 School Road, Guilford, VT

- a. Appointed Anne Montgomery as Conservation Commissioner.
- b. Retained Dan Troidl to perform a background check.
- c. Peder, Richard, and Verandah to negotiate FY21 partnership agreement with BBCC.
- d. Recreation Commission to present 3 bids for storage sheds to the Selectboard.

XIV. Actions Taken

- a. Approved overtime on a case by case basis.
- b. Approved changes to personnel policy.

XV. Actions to be Taken

- a. Peder to work with Richard on drafting a memo regarding personnel policy changes for Town employees.

XVI. Adjournment

ACTION Zon moved to adjourn. Rusty seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 08.24.20 at 6:30 pm

Richard Wizansky _____

Verandah Porche _____

Rusty Marine _____

Michael Becker _____

Zon Eastes _____