

**GUILFORD SELECTBOARD - MEETING**  
**Wednesday, 16 October 2019, 6:30 pm, 236 School Road, Guilford, VT**

**MINUTES**

**SELECTBOARD MEMBERS PRESENT:** Verandah Porche, Richard Wizansky, Gordon Little, Michael Becker, Zon Eastes

**OFFICIALS/ STAFF PRESENT:** Peder Rude (Town Administrator), Dan Zumbruski (Road Commissioner/Foreman)

- I. Call to Order
- II. Recognition of Public: Nolan (BCTV), Steve Lembke (resident), Erin Rodgers (Trout Unlimited)
- III. Rules of Procedure
- IV. Additions
- V. Changes to Agenda Order
  - a. GFL VCDP Postponed
- VI. Approval of Minutes (5 minutes)
  - a. Regular Meeting - 23 September 2019
    - i. **ACTION** Gordon moved to approve the minutes as written. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. Highway
  - a. General Update
    - i. The road crew is still setting culverts across town. They have been trying to do some grading, but the dry weather has been hindering that. The mower got fixed and is at work again. Last week they finished filling the sand shed and getting the rest of the equipment ready for winter. In the upcoming weeks the crew will keep replacing culverts, grading, mowing and servicing equipment until the snow comes.
  - b. Loader
    - i. The loader is due to be replaced on a 10 year cycle and it has been budgeted in the Capital Budget. The current loader is 10 years old and has over 4000 hours.
    - ii. **ACTION** Gordon moved to approve the purchase of the John Deere Loader not to exceed \$93,500. Zon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VIII. New Business
  - a. Trout Unlimited Culvert Project - Erin Rodgers (10 minutes)
    - i. Erin introduced herself and the work that she does for Trout Unlimited. She is working on a grant program on culvert prioritization replacements in southern Vermont. Erin said if the Town partnered with Trout Unlimited, part of this work would be a 30% completed culvert design plan that could be included into a town's Hazard Mitigation Plan. The plan can also potentially be used for a Pre-hazard Mitigation Grant. If the Town was interested, she would meet with Conservation

**GUILFORD SELECTBOARD - MEETING**

**Wednesday, 16 October 2019, 6:30 pm, 236 School Road, Guilford, VT**

Commissioners, Road Commissioner, and others to identify the most vulnerable culverts in Town. There were some questions from Selectboard members and discussion with Erin.

ii. **ACTION** Peder to schedule a meeting with Erin.

b. Guilford Free Library VCDP Grant Update - Isaac (10 minutes) POSTPONED

c. Municipal Policies Approval for VCDP Grant (2 minutes)

i. **ACTION** Michael moved to approve the VCDP Municipal Policies and Codes. Gordon seconded. All were in favor. None were opposed. No one abstained. Motion carried.

d. Algiers Village Collaborative SB Representative (5 minutes)

i. Peder presented the request from the group of nonprofit organizations for a Selectboard representative. There was a brief discussion between Selectboard members. Verandah suggested that members of the group come present to the Selectboard.

**IX. Discussion/Updates**

a. Vulnerable Populations Tabletop Exercise (5 minutes)

i. Steve Lembke and Peder attended a tabletop exercise at the Putney Fire Department, hosted by Windham Regional Commission and VEM. Steve noted that one of the biggest areas of concern within Windham County, are the vulnerable populations in the towns across the County. This issue has also come up before the Selectboard in the past. Steve further gave examples of those who are vulnerable in times of emergency. This exercise resulted in a protocol that was then presented to the Windham County EMD's, Fire Departments, and rescue personnel for consideration. There was a brief discussion with Selectboard members.

ii. **ACTION** Selectboard to put an article in the Gazette

iii. **ACTION** Peder to add something to Town Website about Vermont 211.

b. SB Representatives at CAT4 Exercise (5 minutes)

i. Gordon and Richard will be present at the exercise.

c. Town Fair Update (5 minutes)

i. Michael, Penny, and Peder attended the VLCT Annual Town Fair. Peder and Michael shared with the Selectboard about the day and what they learned.

d. Hazard Mitigation Plan Update (5 minutes)

i. As previously shared with the Selectboard, Peder met with Alyssa at WRC to help with putting together a timeline and laying out the steps for rewriting the HMP. Peder shared additional information with the Selectboard about the next steps in the process. There was a brief discussion.

ii. **ACTION** Peder to write down action steps and share with Selectboard.

e. Grand Juror (5 minutes)

i. **ACTION** Peder to get more information and get back to the Selectboard.

**X. Finance**

a. Warrants (5 minutes)

Payroll – WE 09/29/19

\$8009.49

**GUILFORD SELECTBOARD - MEETING**  
Wednesday, 16 October 2019, 6:30 pm, 236 School Road, Guilford, VT

Payroll – WE 10/06/19	\$6335.06
Payroll – WE 10/13/19	\$6414.77
Expense Warrant #2007	\$370,315.15
<b>TOTAL</b>	<b>\$391,074.47</b>

**ACTION** Gordon moved to pay finance warrants as read. Michael seconded. All were in favor. None were opposed. None abstained. Motion carried.

XI. Communications

a. Windham Region Commission Letter of Support

- i. **ACTION** Zon moved to approve letter of support. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- ii. **ACTION** Michael moved to have Richard sign the letter of support on behalf of the Selectboard. Gordon seconded. All were in favor. None were opposed. No one abstained. Motion carried.

XII. Adjournment

**ACTION** Gordon moved to adjourn at 7:40 pm. Verandah seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 10.28.19 at 6:30 pm

Richard Wizansky 

Verandah Porche \_\_\_\_\_

Gordon Little 

Michael Becker 

Zon Eastes 