

**GUILFORD SELECTBOARD - MEETING**  
**Monday, 9 September 2019, 6:30 pm, 236 School Road, Guilford, VT**

**DRAFT MINUTES**

**SELECTBOARD MEMBERS PRESENT:** Verandah Porche, Richard Wizansky, Gordon Little, Michael Becker, Zon Eastes

**OFFICIALS/ STAFF PRESENT:** Peder Rude (Town Administrator), Dan Zumbruski (Road Commissioner/Foreman)

- I. Call to Order
- II. Recognition of Public: Ian Kiehle (BCTV), Jaime Durham (resident) Don McLean (resident), John Shaw (resident), Jen Stromsten (BDCC/SeVEDS), Adam Grinold (BDCC/SeVEDS)
- III. Rules of Procedure
- IV. Additions
- V. Changes to Agenda Order
- VI. Elect new Selectboard Chair and Vice-chair
  - a. **ACTION** Michael moved to nominate Richard Wizansky as Selectboard Chair. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
  - b. **ACTION** Gordon moved to nominate Michael Becker as Selectboard Vice-chair. Michael respectfully declined the nomination.
  - c. **ACTION** Gordon moved to nominate Verandah as Selectboard Vice-chair. Michael seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. Approval of Minutes (5 minutes)
  - a. Regular Meeting - 26 August 2019
    - i. **ACTION** Michael amended his motion to approve the minutes as edited. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VIII. Highway
  - a. General Update
    - i. Dan was expecting the shoulder work for the new paving to be completed last week. It was not done and he will let the Selectboard know when it is completed. He is also getting pricing for line-striping the paved roads, something that is done approximately every five years. The tractor hydraulic pump housing split and needs to be repaired. Unfortunately, the warranty ran out last year. He will be taking it for repairs tomorrow. Dan also reminded the Selectboard that the Town had planned on buying two trucks this year. However, only one was purchased this spring with the second (a used one) to be delayed until the fall. Last week Dan viewed two used trucks. Dan shared the details with the Selectboard. There was a brief discussion between the Selectboard and Dan.
    - ii. **ACTION** Gordon moved to authorize Dan to begin negotiations to purchase the used International truck. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

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- iii. Verandah noted a question about the mowing from a resident. There was a brief discussion.

### IX. New Business

- a. Brattleboro Development Credit Corp Update (15 minutes)
  - i. Jen and Adam introduced themselves and wanted to update the Selectboard on what they are doing at BDCC. Jen gave a brief update on their high school programming and that a lot more activities will happen as they recently hired a staff member to lead the P3 program. Richard asked about the organization's mission. Adam noted BDCC has a contract with the state to work on economic development in the region. He also explained SeVEDS beginning and how it works separately and in partnership with BDCC. There was a brief discussion with the Selectboard about the difference between the organizations. SeVEDS just completed the renewal of their five-year economic development plan.

One growing problem is succession planning for local businesses in the region. Jen noted this is both in terms of funding for them to provide services to those looking to retire, but also finding the skilled younger people to take over these businesses. She also noted a lot of what they discuss is available in additional materials from BDCC and SeVEDS. The Southern Vermont Economy Project also recently received new funding. There was some discussion between the public present and Jen and Adam. The Selectboard had a few brief questions for them as well.

- b. Broad Brook Community Center Update (10 minutes)
  - i. Don and Jaime introduced themselves. Don presented what they have been doing at BBCC since the winter and that they want to "check-in" with their partners quarterly. Jaime presented more of the day-to-day activities that have been happening this summer. There was a brief discussion between the Selectboard and Don and Jaime.
  - ii. **ACTION** Peder to send out memo to submit usage dates by Town commissions, etc. to Jaime by December at the latest for planning purposes.

### X. Discussion/Updates

- a. Emergency Management Conference (10 minutes)
  - i. This past Friday and Saturday, Peder attended the annual VT Emergency Preparedness Conference and shared details about the weekend with the Selectboard.
  - ii. While Sheila is temporarily still in the role of Guilford EMD, this is something that I think the Selectboard needs to address as she will likely also step down from. I began a conversation about this with Rich Cogliano our VEM Regional Coordinator and will also have one with Sheila. If Sheila does indeed wish to step away from this role as well, Rich felt Peder is the best candidate as the one with the most amount of training and complementary role in the Town. He recommended the Selectboard consider me in the role once she steps away. The state has also started a course for people to become certified EMD's and Peder requested the Selectboard consider him taking the course. It is 70 hours of training (over half

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online) with a certificate issued by the state upon completion and the skills necessary to deal with an emergency.

- XI. **ACTION** Gordon moved to discuss Sheila's advisory capacity to the Selectboard. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- i. There was a discussion amongst Selectboard members and informally agreed to engage her as an informal advisor.
- XII. Finance
- a. Warrants (5 minutes)

Payroll – WE 09/01/19	\$7963.63
Payroll – WE 09/08/19	\$6414.76
Expense Warrant #2005	\$31,113.07
<b>TOTAL</b>	\$45,491.46

**ACTION** Gordon moved to pay finance warrants as read. Verandah seconded. All were in favor. None were opposed. None abstained. Motion carried.

XIII. Communications

XIV. Adjournment

**ACTION** Gordon moved to adjourn at 7:45 pm. Michael seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 09.23.19 at 6:30 pm

Richard Wizansky \_\_\_\_\_

Verandah Porche \_\_\_\_\_

Gordon Little \_\_\_\_\_

Michael Becker \_\_\_\_\_

Zon Eastes \_\_\_\_\_