

GUILFORD SELECTBOARD - MEETING
Monday, 26 August 2019, 6:30 pm, 236 School Road, Guilford, VT

DRAFT MINUTES

SELECTBOARD MEMBERS PRESENT: Sheila Morse, Verandah Porche, Richard Wizansky, Gordon Little, Michael Becker

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator), Dan Zumbruski (Road Foreman/Commissioner)

- I. Call to Order
- II. Recognition of Public: Ian Kiehle (BCTV), Steve Lembke (resident), Dana Berry (resident), Jethro Eaton (resident), Nathaniel Matthieson (resident), Chuck Clark (resident), Harry Evans (resident), Paul Belogour (property owner), David Carpenter (Facey, Goss, & McPhee, PC)
- III. Rules of Procedure
- IV. Additions
 - a. Communication from Verandah
- V. Changes to Agenda Order
- VI. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 12 August 2019
 - i. **ACTION** Richard moved to approve the minutes as written. Gordon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. Highway
 - a. General Update
 - i. The road crew has been grading roads, installing culverts, and mowing road sides. They have also been hauling sand and gravel. The new road crew member began today.
 - a. Road Safety Audit Report Follow-up
 - i. Peder presented an update to the Selectboard of the actions that have been taken on the recommendations from the Road Safety Audit Reports for Algiers Village and Guilford Center Village. There was a brief discussion by the Selectboard.
- VIII. New Business
 - a. Planning Commission Update (20 minutes)
 - i. Jethro thanked Sheila for her civic leadership. The Planning Commission has been diligently working on updates to the Town Plan. The new plan needs to be an 8-year plan, where it was previously 5-year. He noted that, thankfully, the existing plan was very thorough and they have been making edits to bring it up to date. The Planning Commission has also been working on the Guilford Handbook. This will be a "Welcome" book for the Town as well as an informational resource for existing residents. Sheila pointed out that it takes a lot of work and forethought to produce the Town Plan. The way it is written may also have an impact on how the

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State views actions. Numerous other areas of the plan will dictate other aspects of the municipality.

Jethro stated that the Planning Commission hopes to have the draft plan presentable by Town Meeting Day. There was a brief discussion between Selectboard members and Jethro. Sheila encouraged the Selectboard and Planning Commission to reschedule the joint meeting with Chris Company of Windham Regional Commission. There was a brief discussion about communicating this work with residents.

- b. Appoint new Selectboard Member (5 minutes)
 - i. Sheila reminded people that she announced her resignation in July and the process for individuals to express interest to the Selectboard. She further explained the process to get to this point.
 - ii. **ACTION** Verandah moved to appoint Zon Eastes to fulfill the remainder of Sheila's term until Town Meeting Day 2020. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iii. **ACTION** Peder to send a letter to Zon notifying him of the appointment. The Selectboard will also need to appoint a new Auditor as his previous role as an Auditor is incompatible due to potential conflict of interest as a Selectboard member.

IX. Old Business

- a. Town office water filtration (5 minutes)
 - i. Gordon amended his motion to approve the Lynde Well Drilling quote from June to install a water filter and softener system and the most recent quote for associated plumbing costs not to exceed a total \$5440. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- b. Stony Hill Road South Update & Decision (10 minutes)
 - i. Sheila presented the previous meeting and community feedback that was received. She inquired if Mr. Belogour was able to communicate with the abutting landowner. He had not been able to at this time. Sheila read the following conditions of the Selectboard:
 1. All improvements will comply with all current Town road standards as laid out in the Guilford Highway Ordinance and recently adopted Road & Bridge Standards;
 2. One hundred percent (100%) of all costs for upgrades from Weatherhead Hollow Road to Mr. Belogour's driveway will be borne by Mr. Belogour;
 3. Mr. Belogour (or his attorney, contractor, etc.) will be responsible for obtaining all necessary State permits and paying associated fees (copies of which must be sent to the Town);
 4. After completion of all proposed upgrades by Mr. Belogour, the Town will not be responsible for road maintenance beyond the existing two-hundred and eleven foot (211') section of existing Class 3 road. While the proposed upgrades will be to Class 3 standards, it will still be considered a Class 4 unmaintained road by the Town;

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5. Unless a letter is received in writing (and a copy sent to the Town) from the abutting landowner granting such permission, Mr. Belogour or his employees or contractors will not work outside of the Town right-of-way.
- ii. **ACTION** Gordon moved to approve Mr. Belogour's request to make the proposed upgrades to Stony Hill Road South from Weatherhead Hollow Road to Mr. belogour's driveway with the conditions outlined by the Selectboard. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- iii. **ACTION** Peder to send letter explaining details to David Carpenter.

X. Discussion/Updates

- a. CC4G Update: Delta Campus, Board, Direction (10 minutes)
 - i. Dana reminded the Selectboard of the CC4G goals and the current work they are doing and upcoming plans. In April, they began discussions with Bob Johnson at the Delta Campus for use as a facility for their work. Throughout the summer they have had a number of boxes ticked off their to-do list and have been successful. There is still a lot of work to be accomplished. Nothing is concrete yet and it is only a "handshake" agreement, but it is progressing positively. CC4G is working with numerous groups and organizations to pursue funding and other needs. There was a discussion between Selectboard members and Dana.

XI. Finance

- a. Warrants (5 minutes)

Payroll – WE 08/18/19	\$6320.35
Payroll – WE 08/25/19	\$5961.83
Expense Warrant #2004	\$25,839.93
Expense Warrant #FW04	\$40.50
TOTAL	\$38,162.61

ACTION Gordon moved to pay finance warrants as read. Richard seconded. All were in favor. None were opposed. None abstained. Motion carried.

ACTION Richard to follow up on a question about library summer staff on payroll. Does this come from their budgeted amount or reimbursed to the Town from other Library funds?

XII. Communications

- a. Rescue Inc. Selectboard Dinner & Discussion
- b. VLCT 2019 Town Fair
- c. Verandah's poem for Sheila

XIII. Adjournment

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ACTION Richard moved to adjourn at 7:40 pm. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 09.09.19 at 6:30 pm

Sheila Morse _____

Verandah Porche _____

Richard Wizansky _____

Gordon Little _____

Michael Becker _____