

GUILFORD SELECTBOARD - MEETING
Monday, 8 July 2019, 6:30 pm, 236 School Road, Guilford, VT

MINUTES

SELECTBOARD MEMBERS PRESENT: Sheila Morse, Verandah Porche, Richard Wizansky, Gordon Little, Michael Becker

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator), Dan Zumbruski (Road Foreman/Commissioner)

- I. Call to Order
- II. Recognition of Public: Ian Kiehle (BCTV), Steve Lembke (resident)
- III. Rules of Procedure
- IV. Additions
 - a. Dog bite incident
- V. Changes to Agenda Order
 - a. Planning Commission Update rescheduled
 - b. Move Executive Session
- VI. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 24 June 2019
 - i. **ACTION** Richard moved to approve the minutes as written. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VII. Highway
 - a. General Update (5 minutes)
 - i. Dan said they are finishing with grading and the stone-lined ditches on Carpenter Hill Road. After that, they will set some new culverts and likely go back to grading roads again. Driving more slowly helps prevent washboard roads in the drier weather.
 - b. Carpenter Hill (10 minutes)
 - i. Peder provided an update to the Selectboard. After the Selectboard moved to give the award to Bernie LaRock and Son, their recommendation was sent to VTrans for final review and decision. VTrans disagreed with the recommendation and stated the project must be awarded to Adams Trucking and Excavation as the lowest bidder. There was a brief discussion between Selectboard members.
 - ii. **ACTION** Richard moved the culvert project be awarded to Adams Trucking and Excavation per VTrans instruction. Gordon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VIII. New Business
 - a. Appoint Energy Coordinator (2 minutes)
 - i. The Energy Committee recommended appointing Gary Swindler as Energy Coordinator.

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ii. **ACTION** Gordon moved to appoint Gary Swindler as Energy Coordinator. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.

b. Dog Bite Incident (5 minutes)

i. Peder updated the Selectboard on a dog bite incident that happened over the holiday weekend. Peder recommended the following action to the Selectboard based on Town practice:

1. Levy a fine of \$100 for having an unlicensed dog;
2. Levy a fine of \$20 for a dog license after 1 May;
3. Levy a fine of \$100 for a vicious dog attack;
4. Require the dog be quarantined for a minimum of 10 days with a licensed veterinarian to ensure the dog does not have rabies;
5. Require the dog to receive a rabies vaccination before release from the care of the veterinarian.

ii. **ACTION** Richard moved to authorize Peder to send a certified letter notifying the owner of the aforementioned decisions. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.

IX. Executive Session - Personnel Matters (10 minutes)

- a. **ACTION** Sheila moved that premature knowledge of discussions could potentially put the Town at significant disadvantage. Michael seconded. All were in favor. None were opposed. None abstained. Motion carried.
- b. **ACTION** Sheila moved to enter into Executive Session at 6:47pm and invite Dan Zumbruski and Peder Rude to join, to discuss personnel matters per 1 VSA § 313 (a) (1). Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.
- c. The Selectboard exited Executive Session at 7:04pm.
- d. **ACTION** The Selectboard accepted Dan's resignation as of September 2020.
- e. **ACTION** The Selectboard accepted Sheila's resignation as of 31 August 2019.

X. Finance

a. Warrants (5 minutes)

Payroll – WE 07/01/19	\$6319.09
Payroll – WE 07/07/19	\$5717.61
Expense Warrant #1925	\$16,220.35
TOTAL	\$28,257.05

ACTION Gordon moved to pay finance warrants as read. Richard seconded. All were in favor. None were opposed. None abstained. Motion carried.

XI. Communications None at the time

XII. Adjournment

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ACTION Richard moved to adjourn at 7:14 pm. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 07.22.19 at 6:30 pm

Sheila Morse _____
Sheila Morse

Verandah Porche _____
Verandah Porche

Richard Wizansky _____
Richard WP

Gordon Little _____

Michael Becker _____
[Signature]

