

GUILFORD SELECTBOARD - MEETING
Monday, 14 January 2019, 6:30 pm, 236 School Road, Guilford, VT

MINUTES

SELECTBOARD MEMBERS PRESENT: Verandah Porche, Gabrielle Ciuffreda, Richard Wizansky, Sheila Morse, Gordon Little

OFFICIALS/ STAFF PRESENT: Peder Rude (Town Administrator), Dan Zumbruski (Road Commissioner/Foreman)

- I. Call to Order
- II. Recognition of Public: Ian Kiehl (BCTV)
- III. Rules of Procedure
- IV. New Additions
- V. Changes to Agenda Order
- VI. Approval of Minutes (5 minutes)
 - a. Regular Meeting - 26 December 2019
 - i. **ACTION** Richard moved to approve the minutes as written. Verandah seconded. Richard, Verandah, and Sheila were in favor. None were opposed. Gordon and Gabby abstained. Motion carried.
- VII. Highway
 - a. General Update (5 minutes)
 - i. They have been busy the last month, using a lot of salt and sand. They have also had a lot of repairs, especially on one truck that is out of warranty. For the past two days they had been filling potholes. There were a couple of questions from Selectboard members. They are hoping to fix some of the icy spots on some of the back roads during the upcoming week.
 - b. Certificate of Highway Mileage (5 minutes)
 - i. Peder reminded the Selectboard of what the Certificate of Highway Mileage is and the updates for this year.
 - ii. **ACTION** Richard moved to accept the amended certificate of highway mileage. Gordon seconded. All were in favor. None were opposed. No one abstained. Motion carried.
- VIII. New Business
 - a. New Recreation Commissioner Appointment - Valerie Racine (2 minutes)
 - i. **ACTION** Verandah moved to appoint Valerie Racine. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - b. Emerald Ash Borer Grant Opportunity (5 minutes)
 - i. Peder was recently notified by a couple of Conservation Commissioners about a grant opportunity from the VT Department of Forest, Parks, & Recreation to help municipalities tackle the Emerald Ash Borer problem. This grant is primarily geared towards assisting municipalities in completing ash tree inventories on Town owned

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property and right-of-ways. There was a brief discussion by Selectboard members. The consensus of the Selectboard was for Peder to work on the grant application.

- c. FY20 Proposed Budget (30 minutes)
 - i. Sheila presented the work that had gone into the budget preparations thus far and the overall status. She also pointed out a few differences in this budget over the past several years. She noted that, in addition to the warned budget workshop SB meetings, this was the first of three opportunities for the public to learn about the budget, the second one being at Pre-Town meeting on 21st February and finally the discussion at Town Meeting itself. It was noted that most of the Selectboard members had previously spent many hours discussing each line item in the budget. A few questions were raised during the discussion.
 - ii. **ACTION** Richard moved to approve the FY2020 003 General and 009 Highway budgets to present to the Town at Town Meeting. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iii. **ACTION** Peder to move BCTV into Services to Town and contact Cor Trowbridge for a contract.
 - iv. **ACTION** Specify allocated funds in Capital plan.
 - v. **ACTION** Peder to look into the negative balance of Fund 400.
 - vi. **ACTION** Clarify PACIF penalty. Separate out 5% increase and increase in estimated overtime hours.
 - d. Special SB Meeting to approve Town Meeting Warrant (5 minutes)
 - i. Scheduled for 22nd January at 8:00am.
 - e. 4KWh of solar energy use from WSWMD (5 minutes)
 - i. Sheila shared with the other Selectboard members about the opportunity from SkySolar, the company managing the project at WSWMD, about solar energy credits available to the Town. As of the afternoon, Peder had not had any contact from the individual managing the program.
- IX. Old Business
- a. Vote to Support Library (5 minutes)
 - i. **ACTION** Verandah moved that the Selectboard support the GFL feasibility study grant application with VCDP. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - b. Procedures for Meeting Minutes (5 minutes)
 - i. Sheila noted the Selectboard discussed this at the previous meeting. As a follow-up, she and Richard worked on drafting a procedure for meeting minutes. There was a brief discussion by Selectboard members.
 - ii. **ACTION** Gordon moved to adopt minutes procedure as amended by Richard and Sheila. Richard seconded. All were in favor. None were opposed. No one abstained. Motion carried.
 - iii. There was a brief discussion by Selectboard members.
 - iv. **ACTION** Minutes procedure to be included on the website.
- X. Discussion/Updates
- a. WSWMD (5 minutes)
 - i. Sheila has been filling in as the alternate representative for the Town to WSWMD. She's been to several meetings and is finding their budget proposal complex and

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not easy to understand. This is mainly because they keep changing things and don't explain the changes. Other town representatives are also finding the changes difficult to understand. There was a brief discussion by Selectboard members. The Selectboard is searching for an individual to take on the role as the Town's representative to WSWMD.

XI. Finance
a. Warrants

(5 minutes)

Payroll – WE 12/30/18	\$7657.94
Payroll – WE 01/06/19	\$6243.38
Payroll – WE 01/13/19	\$6105.38
Expense Warrant #1913	\$56,112.33
Expense Warrant #CC13	\$2002.50
TOTAL	\$78,121.53

ACTION Gabby moved to pay finance warrants as read. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

XII. Communications
a. AirBnB and other rentals

(2 minutes)

XIII. Adjournment

ACTION Richard moved to adjourn at 7:50 pm. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 01.28.19 at 6:30 pm

Gabrielle Ciuffreda _____

Sheila Morse  _____

Verandah Porche  _____

Richard Wizansky _____

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Gordon Little

A handwritten signature in blue ink, appearing to be 'Gordon Little', written over a horizontal line.